

To be approved at the April 11, 2022 City Manager Search Task Force Special Meeting

City Manager Search Task Force

Held April 7, 2022

The Regular Meeting of the City Manager Search Task Force was called to order in person and via video platform by Task Force Chair Amanda Gustin at 6:02 PM.

In attendance were: Barre City Human Resources Director - Rikk Taft, Task Force Chair - Amanda Gustin, Tracie Lewis, Michael Sitton, David Delcore, and Paul Cook. Special Guest: Yoshi Manale, new Town Manager of Brattleboro.

Absent: Sue Higby

Amanda added Agenda Item D. Return to In-Person Meetings.

Michael made a motion to approval of minutes from March 31, 2022, Paul seconded. Motion Carried.

- A. Informational interview with Yoshi Manale, Town Manager of Brattleboro. Yoshi said coming to Vermont is a lot slower paced than other areas around the country. Suggested to invite final candidates to enjoy community events while here for interviews. Show them the welcoming community. Budget experience, financial analysis, communication. Turn-off in an interview – how political it was – the political pressure. Quality of Life in Vermont is something that out of states will look at a great incentive.
- B. Public survey discussion. Everyone is in favor of it. We would have a one week turn around to get results. Survey would be put on Google Forms and sent out on Front Porch Forum. We would also ask the City to post on their website. Amanda and Tracie will work together to draft a public survey together.
- C. Review of schedule of work. **April 16, 2022** – Task force Interviews begin; **April 21, 2022** – Task force meeting, discussion of candidate visits, review of applications & discussion of ongoing interviews (executive session); **April 30, 2022** – (Saturday – 9a-1p) Finalist Selection – full task force with quorum, executive session; **May 5, 2022** – Task force meeting, planning for community visits. Tracie and Michael will work on ideas for candidates visits; **May 19, 2022** – possible meeting but may not be needed (Tracie and Paul would not be able to attend this meeting).
- D. Return to In-Person Meetings. Discussion with regard to going back to in person meetings. Michael suggested to go to in person as an option, and do hybrid meeting. Tracie and Paul agreed to hybrid meetings. April 21st to be a hybrid meeting. Amanda will check with Rikk to find location for in-person meeting. Dave Delcore asked if we get another rockstar candidate after the 30th would we allow it to go to council. Discussion was had. The Task Force will make a decision at the time if that were to happen.

Michael moves to go into Executive Session for consideration and discussion of candidates. Seconded by Tracie. Motion Carried.

Paul moves to allow Rikk to go into Executive Session, seconded by Michael. Motion Carried.

Next Meeting: April 11, 2022, at 12:00 PM

City Manager Search Task Force Committee went into Executive Session at 7:00 PM.

Executive session for candidate review and interview planning.

Tracie moves to end Executive Session. Seconded by Michael. Motion Carried.

City Manager Search Task Force Committee ended Executive Session at 8:44 PM.

E. Round Table.

The meeting adjourned at 8:45 PM on motion of Michael, seconded by Tracie. Motion Carried.

Respectfully submitted, Tracie Lewis

Next Meeting: April 11, 2022, at 12:00 PM